JOB DESCRIPTION

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| PACKAGING BUYER/MANAGER | | | | |
| Reporting to | Senior Procurement Manager - GNFR | | | |
| Department | Commercial | | | |
| Location | Based Alconbury Peterborough as required | | Level | 5 |
| AMFRESH Group UK | | | | |
| AMFRESH is a world leader in fresh, natural and healthy foods. With operations in more than 50 countries, we enjoy an amazing position within the global market and are one of the leading suppliers of fruit and vegetables in Europe.  We work hard to improve the lives of consumers and communities through natural, FRESH and healthy foods from land to hand.  FRESH is a promise we cherish and nurture. We pioneer to connect consumers with the goodness and purity of nature across various categories.  We believe in the freshness you can taste, smell and savour and together with growers, partners and consumers generate a healthy global community with a fresh approach for a better world. | | | | |
| AMFRESH UK | | | | |
| AMFRESH UK source the freshest fruit via a global network of farming partners to focus on delivering top experiences for consumers by sorting, processing, packing, storing and shipping product for the UK’s leading retailers.  We deliver the next generation of fresh produce varietal innovation to retail leaders in the UK. With strong values and the highest ethical standards, the group have a strong stewardship for the progress of the food industry that will benefit consumers, communities, partners and the land.  We are committed to deliver exceptional, high-quality fresh produce sourced from the best farms and origins and implement rigorous sustainable, technical and quality control standards so as to make people smile across the world. | | | | |
| ABOUT THE ROLE | | | | |
| Core Commercial Purpose | To maximise the profitability of the organisation through responsible sourcing and procurement, whilst committing to positively promote a food safety, integrity, and ethical culture within the business. | | | |
| Key Responsibilities | * To ensure that at all times you are acting in the best interests of the business as a whole, and not that of an individual or function, to include (but not limited to) Health, Safety and Environment, Business Integrity, Ethical Standards and Wellbeing. * You are required to adhere to Food Safety, Quality, and Integrity Standards. * You will ensure products are produced safely through good manufacturing practices, that meet legislative requirements, specifications, quality and integrity standards agreed with customers. * Responsible for all purchasing aspects of packaging. * The Packaging Buyer must establish and maintain strong working relationships with all suppliers to secure supply and achieve best price agreements. * Subject matter expert on packaging materials, packaging concept development and packaging suppliers. * Contribute to the formulation and implementation of the Packaging Sourcing Strategy to ensure that business performance targets are achieved and ensure cross functional alignment with the plan * Lead on all procurement activity for Packaging to ensure that the total cost is managed efficiently and effectively through financial forecasting, rebates, cash management, material availability and input cost inflation * Actively seek knowledge on new developments in packaging materials and formats to enable AMFRESH and their customers to be at the leading edge of new options to better package products. * Developing relationships with all suppliers and ensuring performance measures are in place which are reviewed regularly. * Undertake the identification & execution of cost avoidance / saving initiatives and develop cost reduction plans * Complete commercial negotiations through to contract award or amendment * Forecast cost movement projections for input to the budgeting process * Stakeholder engagement with Commercial teams, including regular market updates and commentary, and support of inflation recovery * Stakeholder engagement with Operational teams, including Technical and Sustainability, to ensure correct levels of Quality and Inbound Service levels are achieved, as well as developing good working relationships with the site teams. * Coaching, training and motivating direct reports to support their development needs ensuring AMFRESH leadership behaviours are always demonstrated | | | |
| PERSON SPECIFICATION | | | | |
| Skills and Experience | Essential | Desirable | | |
| * Detailed knowledge of procurement systems and processes * Negotiation experience * High level knowledge of Packaging * Proficient in the use of Microsoft Office systems * Solid communication skills, both written and verbal; Able to communicate effectively and in a structured way at all levels. * Demonstrated experience of achieving significant savings | * Degree calibre or equivalent * Good understanding of food manufacturing, processes, and working with suppliers | | |
| Qualifications | Essential | Desirable | | |
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You may be required to work in any area of the Company where work exists for which you possess the necessary skills and/or be prepared to undergo training or train others, as required by the Company.

This job description should be taken as a general guide and the Company reserve the right to update and amend it in keeping with operational requirements, which may change from time to time.

I have read, understood and received a copy of this job description.

Signed: ……………………………………………………………………………………………………. Date: …………………………….

Name (Print): …………………………………………………………………………………………...